

HAXBY TOWN COUNCIL
The Memorial Hall, The Village, Haxby YO32 3HT

AGENDA
FULL COUNCIL MEETING

2 July 2026

Dear Councillor,

You are hereby summoned to attend a meeting of Haxby Town Council to be held on Monday 13 July 2026 at 8.30pm in the Oaken Grove Youth and Community Centre, Reid Park, Haxby.

Yours faithfully,



Alan J Draper
Town Clerk

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal council meeting, though not, under current legislation, of the public participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

If anyone intends to record the meeting, please inform the chairman now.

1. Apologies for absence

Members are asked to receive apologies for absence for this meeting and to approve the reason(s) for absence.

2. Chairman's welcome

The Chairman will welcome councillors and residents to the meeting and will remind all present of the council's civility and respect pledge.

3. Declarations of interest

Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Local Government Act 2000 Part III and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the monitoring officer.

4. Public question time and participation

Members of the public are advised that they are welcome to ask questions about items on the agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matters of town council policy or practise and not relate to the individual affairs of either the questioner or any other named person.

5. Minutes – council meeting

To approve the minutes of the council meeting held on 8 June 2026.

6. Minutes – committee meetings

To receive the minutes of the following committee meetings:

- Events Committee -1 June 2026
- Planning Committee – 8 June 2026
- Amenities Committee – 15 June 2026

7. Ethel Ward playing field

To consider/review the following matters:

- a) Action regarding travellers on the playing fields.
- b) Progress on the future of the pavilion and to authorise any action(s) accordingly, including any feedback/recommendations from the working group.
- c) Renewal of the lease for the scout hut, including a request to locate Haxby Foodshare at the scout hut.
- d) Netball court resurfacing – placing of order.

8. Safer road crossings

To consider campaigns for safer road crossings at various locations, including at Headlands school.

9. Usher Laner - parking

To consider parking issues on Usher Lane.

10. Police report

To consider the latest police report regarding Haxby.

11. Citizens advice

To consider an agreement with Citizens Advice York for the provision of the service in Haxby.

12. Council office

To consider off site storage for files/documents and the decoration of the office.

13. Grievance policy

To consider and adopt a grievance policy.

14. Disciplinary policy

To consider and adopt a disciplinary policy.

15. Equal opportunities statement

To review and adopt the equal opportunities statement.

16. Recording of council meetings policy

To review and adopt the recording of council meetings policy.

17. Records management policy

To review and adopt the records management policy.

18. Press and media policy

To review and adopt the press and media policy.

19. Data protection policy

To review and adopt the data protection policy.

20. Memorial bench

To consider a memorial bench for the late Cllr Grant Cockburn.

21. Payments – July and August 2026

To approve the payments for July 2026 and to authorise the town clerk to make all necessary payments in August 2026 with an according report to be provided at the September full council meeting.

22. Payments – quarter 1, 2026-27

To reaffirm the payments for the first quarter of 2026-27.

23. Exclusion of public and press

Due to the confidential nature of the business to be transacted, it is advisable and in the public interest that the public and press be excluded and that they are instructed to withdraw.

24. Co-option to casual vacancies

To receive written applications for the office of town councillor and to co-opt a candidate to fill the existing (two) vacancies.

25. Legal proceedings

To receive an update on the legal proceedings brought against the council by an individual and to authorise any further action deemed necessary.

26. Next meeting

To confirm the date of the next full council meeting on 14 September 2026.